Vila do Conde, 04/05/2017

## **Ref: COSHH requirements**

Dear Customer,

Our products are analyzed and controlled under the COSHH requirements by following the eight steps required by this normative.

**Step1 – Assess the risks** – We do require all information about the products we use on our production processes and evaluate the potential risks for our employees and users of our products.

**Step2 – Decide what precautions are needed** – Based on the most recent information none of our products contain any substances considered dangerous for human health. Powders used might, due to the size of particles, be considered fine powders and by that create some concern.

**Step 3 – Prevent or adequately control exposure** – Due to the identification mentioned on previous steps, all our work stations where contact with "fine powders" is possible are equipped with vacuum collectors to collect dust and all operators of those stations should wear protective equipment.

**Step 4 – Ensure that control measures are used and maintained** – Training of employees, signalization and regular inspections are in use.

**Step 5 – Monitor exposure** – Outside inspections by health consultant companies are made at regular intervals.

**Step 6 – Carry out appropriate health surveillance** – Health consultants also perform a yearly appointment with a Doctor specialized in work environment health risks for each employee

**Step 7 – Prepare plans and procedures to deal with accidents, incidents and emergencies** – Such plans exist for health risks as well as for other risks not directly linked to health. These are also audited by the health consulting companies.

**Step 8 – Ensure Employees are properly informed, trained and supervised** – as part of our training check lists and records employees are informed of their specific tasks, health protection procedures (general and task related) and cleanliness measures. These records are verified and approved before an employer is considered trained for the task.

We do maintain "Safety Data Sheets" of our raw materials and products in compliance with other legal requirements for health and safety.

We regularly monitor the evolution on legal lists of materials released in order to confirm that our products are still not considered dangerous.

We will continue to monitor any developments regarding this directive in order to keep complying with it.

Yours Sincerely

José Araújo (Technical Manager)



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